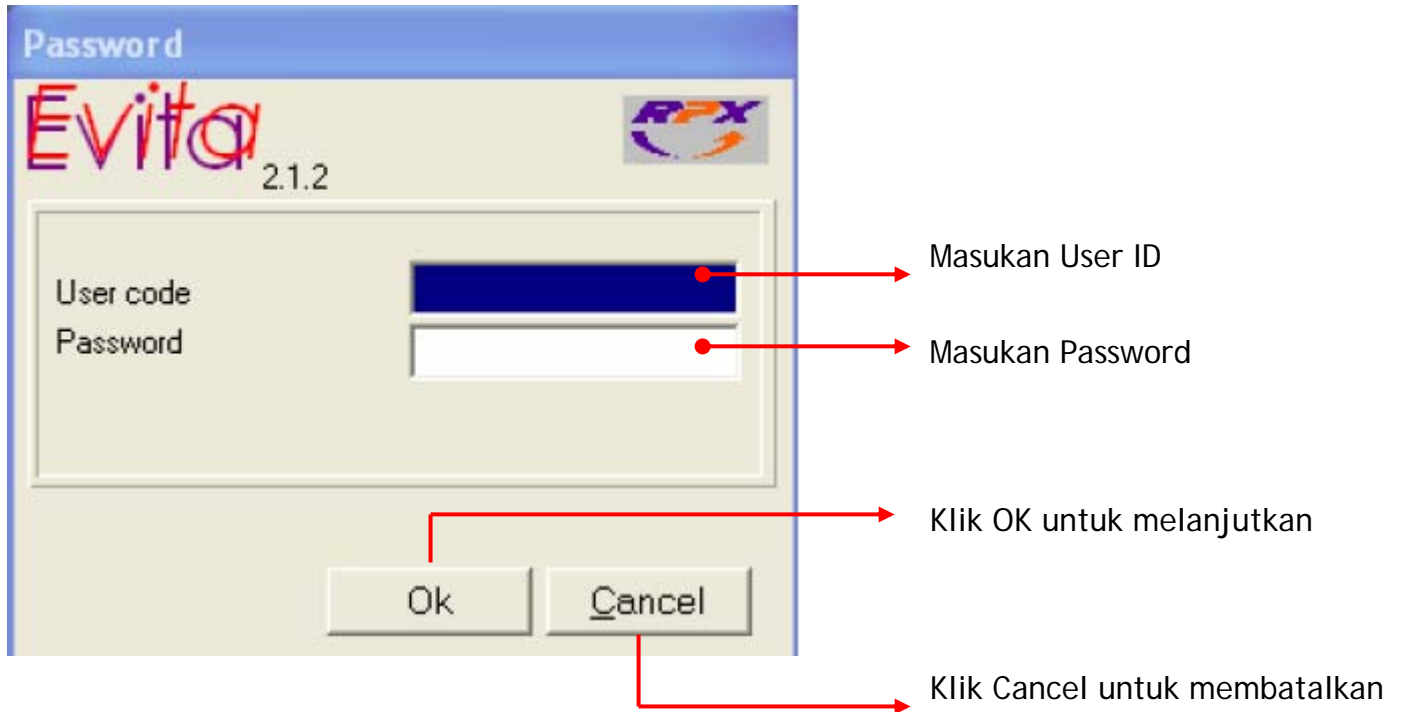


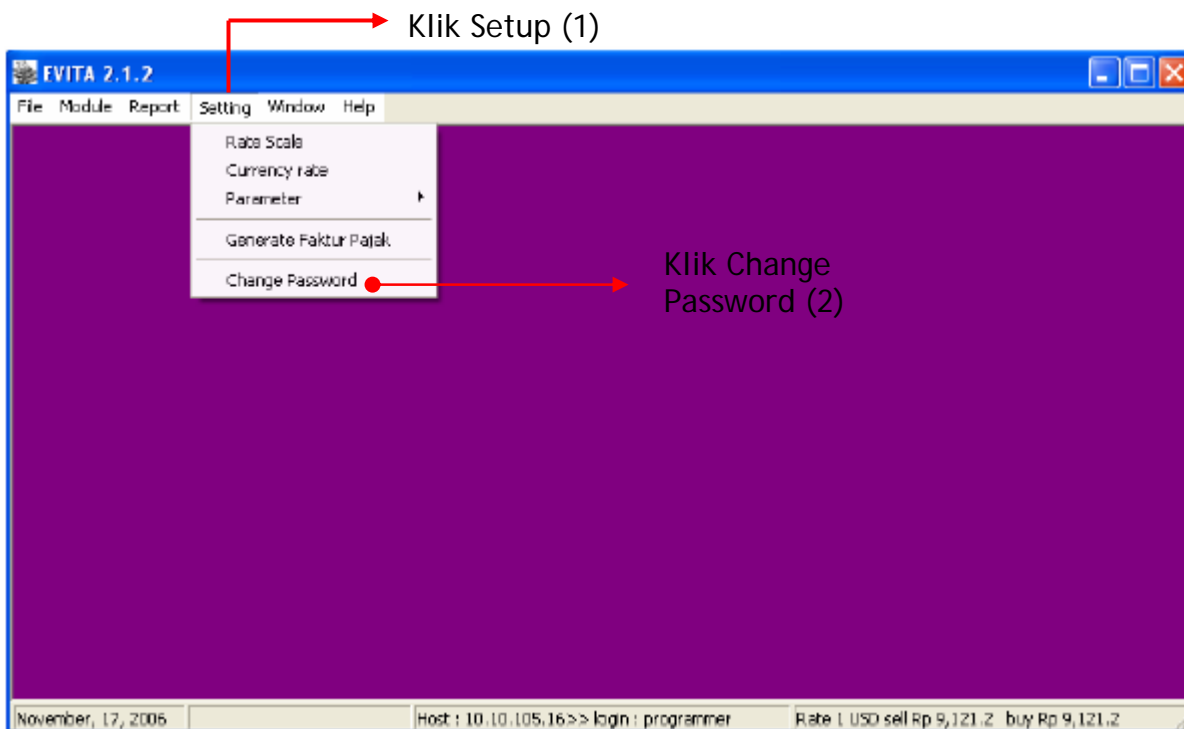
EVITA Ver.2.1.2 Manual Guide

How to Create User ID / Access

LOGIN :

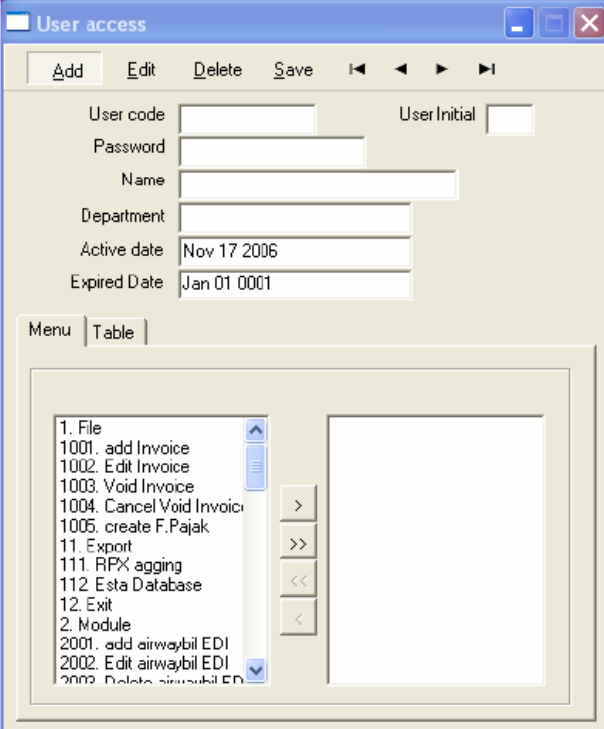


FRAME 01:



FRAME 02:

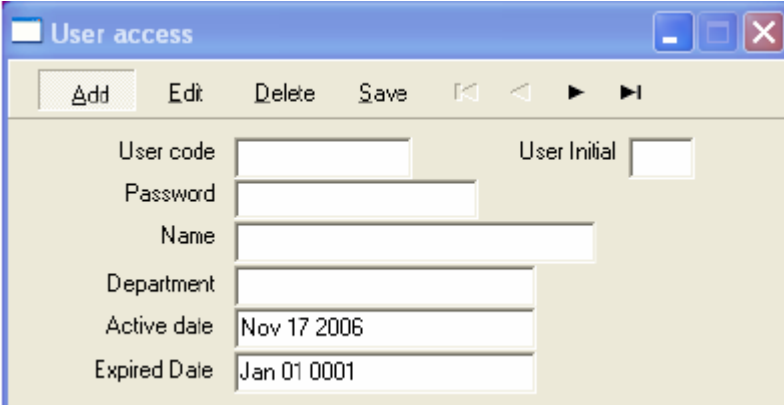
USER ID INITIAL'S



The screenshot shows a window titled "User access" with a menu bar containing "Add", "Edit", "Delete", and "Save". Below the menu bar are several input fields: "User code", "User Initial", "Password", "Name", "Department", "Active date" (with the value "Nov 17 2006"), and "Expired Date" (with the value "Jan 01 0001"). At the bottom, there is a "Menu" tab and a "Table" tab. The "Menu" tab is active, showing a list of menu items with navigation buttons to the right.

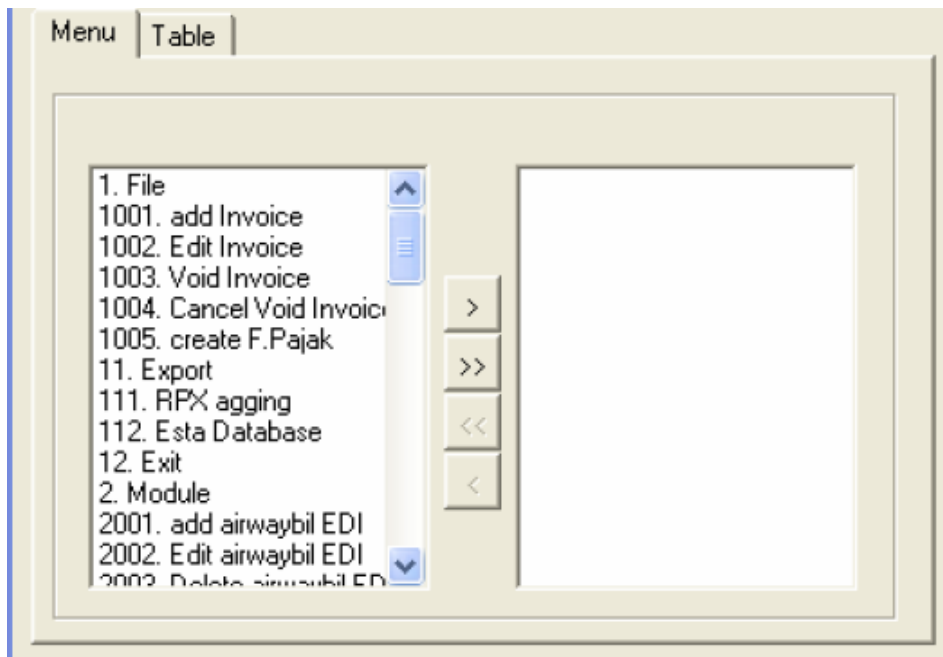
Menu
1. File
1001. add Invoice
1002. Edit Invoice
1003. Void Invoice
1004. Cancel Void Invoice
1005. create F.Pajak
11. Export
111. RPX agging
112. Esta Database
12. Exit
2. Module
2001. add airwaybil EDI
2002. Edit airwaybil EDI
2003. Delete airwaybil EDI

1. Klik Add
2. Klik Edit (F2) untuk mengganti/mengedit field



The screenshot shows the same "User access" window, but now the "Edit" button in the menu bar is highlighted. The input fields are the same as in the previous screenshot.

3. Isi user code dengan user name
4. Isi password
5. Isi Nama
6. Isi Department
7. Isi Active date - untuk tanggal masa berlaku
8. Isi Expired date - untuk tanggal masa berakhir



Pilih menu menu aplikasi yang anda berikan ke user, sesuai dengan jenjang manajerial dan kewenangannya.

Apabila menu aplikasi sudah terisi, maka tahap akhir **Klik Save** (FRAME 02).

Dengan demikian proses create user ID telah selesai.