

Apendiks Manual Guidance Fleet Updated Edisi 20 April 2009

Fungsi Edit pada Repair request

Fungsi Edit (merubah data) pada form Repair request, tetapi fungsi ini hanya dapat dilakukan pada repair request dengan status *Need Approval* dan *In Progress* dan hanya Admin Fleet yang berwenang melakukan Edit data Repair Request ini

RPX Fleet Maintenance & Administration

File Master Data Activities View Report Help

Repair Request with status: Need Approval & In Progress

Repair Request No	Plat Number	Station ID	Status
RR/FGC-APA/090115/001	B 9101 QB	FGC	need approval
RR/FGC-APA/090115/002	B 9362 PP	FGC	need approval
RR/CBT-APA/090117/001	B 9913 AL	CBT	need approval
RR/HLP-RPI/090415/001	B 9473 QF	HLP	in progress
RR/HLP-RPI/090416/001	B 9715 VE	HLP	need approval

1

Cara menggunakan fungsi edit pada repair request:

1. Pilih salah satu nomor Repair Request dengan meng-klik kolom repair request yang diinginkan, maka akan tampil form Repair Request seperti berikut ini:

Repair Request - Approval

Edit Current Data

Cancel

Repair Request No: RR/FGC-APA/090115/001

Plat No: B 9101 QB

Vehicle Name: Truk

Station: FGC

Driver: Ach. Sobari

Request Date: 01/15/2009

Start Date: 04/16/2009

Finish Date:

KM Stand In: 0

KM Stand Out:

Request Status: Need Approval

Work Order: Add Delete

No	Maintenance Detail	Sparepart	Estimated Cost	Actual Cost
1	rusak	Saringan Oli	50000	0

Total Estimated Cost: 50000

Total Actual Cost:

3

Void Approve Exit

2. Kemudian klik tombol Edit Current Data
3. Ubah data repair request

Repair Request - Approval

Edit Current Data | **Save** **Cancel** → **4**

Repair Request No: RR/FGC-APA/090115/001

Plat No: B 9101 QB ...

Vehicle Name: Truk

Station: FGC

Driver: Ach. Sobari

Checker:

Approved / Void by: Super Adm

Mechanic:

Workshop:

Request Date: 01/15/2009

Start Date: 04/16/2009

Finish Date:

KM Stand In: 0

KM Stand Out:

Request Status: Need Approval

Work Order : **Add** **Delete**

No	Maintenance Detail	Sparepart	Estimated Cost	Actual Cost
1	rusak	Saringan Oli	50000	0

Total Estimated Cost: 50000

Total Actual Cost:

Void **Approve** **Exit**

4. Klik tombol **Save** untuk menyimpan perubahan atau klik tombol **Cancel** untuk membatalkan perubahan data